

**QUALIFICATION
AND
GUIDELINES FOR SELECTION FOR GRADE-III AND GRADE-IV STAFF
PRAMATHESH BARUA COLLEGE, GAURIPUR**

A. Educational Qualification:

Grade-III

- i) Graduation in Arts/ Commerce/ Science from a recognized College/ Institute affiliated to a recognized University
- ii) Diploma or Certificate Course of Computer Operation of minimum three months duration.
- iii) Working knowledge in Assamese and English typing in MS-Word and simple Excel.

Grade-IV

- i) Class VIII Passed

B. Age:

Age of the candidate should not be more than 40 years on 01-01-2024 with a relaxation of 5 years for SC/ST, 3 years for OBC/MOBC, 10 years for PWD and 2 years for Ex-Serviceman as per Govt. Guidelines No. ABP.6/2016/51 dated 02-09-2020.

The candidates must have Permanent Residential Certificate (PRC)/Domicile Certificate and proficiency in local language. In-service candidates must apply through proper channel with NOC from the appointing authority.

C. Guidelines for Selection:

It is for information to all concerned that the selection process of Grade-III and Grade-IV candidates in P.B. College, Gauripur will be completed as per the following Govt. Guidelines with reference to letter No. DHE/CE/49/2021/135 dated 25/04/2022 and letter No. DHE/CE/Misc./341/2016/12 dated 29-04-2017 and letter No. DHE/PA/Misc./1/2016/Pt/117 dated 28-07-2022.

Grade-III Post:

Selection will be based on 100 (hundred) marks distributed as –

1. Total Marks in written test (MCQ) only one paper of one & half hour duration (Test will be of graduate standard) : 60 Marks
 2. Marks in Computer Test including English and Assamese Typing : 20 Marks
 3. Academics:
 - (i) HSLC (1st Division-5/ 2nd Division-4/ 3rd Division-3) Maximum : 05 Marks
 - (ii) HSSLC (1st Division-5/ 2nd Division-4/ 3rd Division-3) Maximum : 05 Marks
 - (iii) Degree (1st Division-10/ 2nd Division-7/ 3rd Division-5) Maximum : 10 Marks
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- TOTAL : 100 Marks**

Grade-IV Post:

Selection will be based on 50 (fifty) marks distributed as –

1. Total Marks in Written Test (MCQ) only one paper of one hour & fifteen minutes duration : 45 Marks
 2. Computer Typing Test : 02 Marks
 3. Interview : 03 Marks
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- TOTAL : 50 Marks**



Principal
P.B. College, Gauripur
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